

**AGENDA FOR THE
SIXTEENTH MEETING OF FINANCE COMMITTEE
TO BE HELD ON 13.04.2010
AT 11.30 AM
IN THE BOARD ROOM OF THE INSTITUTE**

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ITEM NO. F. 16.1 TO CONFIRM THE MINUTES OF 15TH MEETING OF FINANCE COMMITTEE HELD ON 11.10.2009 AND TO REPORT ACTION TAKEN THEREON.

(a) The minutes of the 15th meeting of Finance Committee of the Institute held on 11.10.2009 were circulated amongst all its members vide institute letter No.NITTTTR/Board/15th-Minutes/ 23637-49 dated 23.10.2009 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure-I** (page No.14 to 18). Since no comments have been received from any of the members, the same may be confirmed as recorded.

(b) FOLLOW UP of items of previous meeting (s) :

Minutes of the last meeting	Follow up
The Chairman suggested that Finance Committee meeting should be held at least two weeks before the meeting of the Board of Governors. He also desired that the minutes of the Finance Committee meeting are to be put up to the Board of Governors and Society after approval from the Chairman and comments, if any, from the members.	Noted The meeting of Finance Committee is fixed on 21.03.2010 and that of Board of Governors on 28.03.2010.

Against

ITEM NO. F 15.1 TO CONFIRM THE MINUTES OF 14TH MEETING OF FINANCE COMMITTEE HELD ON 26.6.2009 AND TO REPORT ACTIONS TAKEN THEREON

The minutes of the 14th Meeting of Finance Committee held on 26.6.2009 were deliberated at length, noted and confirmed as recorded.

Noted

Against

item No. F. 13.4 TO CONSIDER UP-GRADATION OF PAY SCALES OF CERTAIN POSTS IN NITTTTR, CHANDIGARH ON THE BASIS OF RECOMMENDATIONS OF SIXTH CENTRAL PAY COMMISSION

No minutes were recorded.

The case for up-gradation of the posts of : (1) Accounts Officer, (2)

Senior Hindi Translator, (3) Assistants, (4) Superintendents / Section Officers, (5) Skilled Technical Staff was referred to the Ministry in April, 2009, out of which the case for up-gradation of the post of Senior Hindi Translator has been decided by the Ministry vide their letter No.7-18/2009-TS.IV dated 08.12.2009 (copy attached as **Annexure-II** at page No.19 to 20). The Ministry did not agree to up-gradation of this post. This case has been referred again for consideration of Ministry of Human Resource Development vide letter No.NITTTTR/Admn./E-II/37131 dated 15.02.2010.

As regards other posts, a reminder was sent vide letter No.NITTTTR/Estt/RA/ 29286 dated 18.12.2009. Approval of the Ministry is still awaited.

Against

ITEM NO. F.13.5

TO CONSIDER CREATION OF POSTS UNDER OBC-OSC SCHEME OF THE CENTRAL GOVERNMENT

The committee suggested that a senior Professor along with concerned officials may be sent to the Ministry to discuss the above issues in detail on 20th October, 2009 when a meeting has already been convened by the Ministry.

Institute prepared a proposal for 43 additional posts of faculty under OBC/OSC scheme and the same was again referred to the Ministry vide institute letter No. NITTTTR / AcademicCell / 27888 dated 03.12.2009 (copy attached as **Annexure-III** at page no.21 to 23). Reply from MHRD is still awaited.

Against

ITEM NO. F.13.6

TO CONSIDER REVISED TA RULES FOR TRAINEES, PARTICIPANTS, DELEGATES, EXPERTS AND INSTITUTE EMPLOYEES FOR CONDUCTING SHORT TERM COURSES, WORKSHOPS, SEMINARS, CONFERENCES, MEETINGS ETC.

The committee suggested that this case may be followed up with the Ministry in right earnest.

The Ministry has again been requested vide institute letters no. NITTTTR / Board/T-1/27108 dated 17.11.2009 and No. NITTTTR / Board / T-1 / 36602 dated

04.02.2010 to expedite their concurrence to the institute's proposal regarding higher rates of honorarium to outside experts. Approval of Ministry is still awaited.

Against

ITEM NO.F.15.2 TO CONSIDER REVISED BUDGET ESTIMATES OF THE INSTITUTE FOR 2009-10 AND BUDGET ESTIMATES FOR 2010-11

The committee, after detailed discussions, recommended to the Board that the Revised Budget Estimates of the institute for the financial year 2009-10 and Budget Estimates for 2010-11 may be approved.

The recommendations of Finance Committee were approved by the Board of Governors vide item No.B.15.4.1.

Against

ITEM NO.F.15.3 TO CONSIDER THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2008-09

The committee suggested that as soon as the audit certificate is received from the Accountant General, the same may be submitted to the Chairman, Board of Governors, for his approval and placed before the next meeting of Finance Committee for ratification.

Audit Certificate on the Annual Accounts of the institute for the year 2008-09 was received from the Principal Accountant General (Audit) Punjab & UT Chandigarh, vide letter No. D(C) / AA / NITTTR / 2008-09/361-62 dated 03.12.2009. (Copy attached as **Annexure – IV** at page No.24). The same was incorporated in the Annual Report of the institute for the year 2008-09 which was submitted to the MHRD vide Institute letter No. NITTTR / Board / AR / 2008-09 / 30162 dated 31.12.2009. This may be ratified.

Against

ITEM NO.F.15.4 TO CONSIDER AUDIT AND INSPECTION REPORT OF THE INSTITUTE FOR THE YEAR 2008-09

The committee suggested that the audit objections may be looked into, grouped as A and B, and suitable recommendations should be placed before the next meeting of the committee.

The Institute Accounts for the year 2008-09 were audited by the Principal Accountant General (Audit), Punjab & UT Chandigarh, from 18-22 May 2009. The Audit & Inspection Report was issued by the Audit Office vide their letter No.OAD

/ Civil / Audit / CHD / NITTTTR / 2008-09 / 119-20 dated 12.06.2009. The report did not point out any serious irregularity in the institute accounts as the inspection reports revealed that these outstanding paras (**Annexure – V** at page No.25) have been included in Part-II Section B of the Reports of respective years. No para has been included in Section-A Part – II of the reports which usually comprise only serious irregularities.

Against

ITEM NO.F.15.5 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL) NON-PLAN AND PLAN (OSC) OBC SCHEME DURING THE FIRST QUARTER OF THE FINANCIAL YEAR 2009-10

The committee suggested that the institute may submit requirement of funds after 31st December, 2009 for considering the release of funds during the year under OSC (OBC Scheme) plan head by the Ministry.

The status report of expenditure incurred by the institute under Plan (General), Non-Plan and Plan (OSC) - OBC Scheme (quarter wise) for the year 2009-10 up to 31.12.2009 is placed as **Annexure-VI** at page Nos.26 to 28. In compliance to the directions, the demand for grant under OSC (OBC) scheme for the 4th quarter has not been sent so far. The demand for funds under this scheme for the fourth quarter (January–March,2010) would be sent to the Ministry after receipt of proper justification from the Professor Incharge, Shri P.K. Singla, for the likely expenditure during this quarter.

Against

ITEM NO.F.15.6 TO CONSIDER ENHANCEMENT OF REIMBURSEMENT OF COST OF BOOKS AND TECHNICAL JOURNALS TO FACULTY MEMBERS

The committee suggested that the institute may find out from other similar organizations like Punjab Engineering College, IITs etc. the practice followed by them and put up the details in the next meeting.

Letters were sent to all IITs, NITs, NITTTTRs and PEC, Chandigarh vide No. NITTTTR / Admn / 27343-27378 dated 24.11.2009. In response thereto, 11 organisations have replied. A consolidated information

of replies is prepared and placed as **Annexure-VII** at page No.29 to 30 along with copies of letters received, for consideration and recommendation to Board of Governors.

Against

ITEM NO.F.15.7 TO CONSIDER ENHANCEMENT OF SPECIAL DUTY ALLOWANCE BEING PAID TO THE INSTITUTE EMPLOYEE FOR PROVIDING SECRETARIAL ASSISTANCE TO THE CHAIRMAN BOARD OF GOVERNORS AND OTHER INSTITUTE AUTHORITIES

The committee suggested that this practice should be totally withdrawn.

Noted.

The special duty allowance is withdrawn.

Against

ITEM NO.F.15.8 TO CONSIDER ENHANCEMENT OF MONTHLY REMUNERATION INCLUDING CONVEYANCE CHARGES OF DR PAWAN KUMAR KANSAL, PART-TIME MEDICAL OFFICER AND OF THE PART-TIME DISPENSARY ATTENDANT

The item was deferred till the next meeting. In the mean time, the Chairman has desired that statistics regarding how many patients the doctor has examined, the time of his visit to this institute for the last three months and other relevant records may be put up for his kind information.

The requisite information has been collected from the records maintained by the Institute Doctor which is placed as **Annexure-VIII** at page Nos.31 to 32 for kind consideration of Finance Committee. Further request of Dr. Pawn Kumar Kansal received on 27.01.10 is attached as **Annexure-IX** at page No.33. The committee may make suitable recommendations.

ITEMS FOR CONSIDERATION

ITEM NO. F. 16.2 TO CONSIDER MAKING PAYMENT OF ARREARS OF SALARY TO FACULTY OF INSTITUTE FROM THE CORPUS FUND OF THE INSTITUTE IN ANTICIPATION OF RECOUPMENT WITH FUND FROM MINISTRY

The Govt. of India, Ministry of Human Resource Development, vide its letter No.F.23/1/2008-TS.II dated 18.8.2009, revised the pay scales of teaching staff

(Faculty) w.e.f. 01.01.2006. Pay of faculty members has been fixed in the revised pay scales and arrear amounts have been calculated. To disburse these arrears, the Institute sent a demand for additional grant of Rs.300 lakh vide letter No.NITTTTR/B&ITA/Grant/31967 dated 08.01.2010. The release of this additional grant is, however, still awaited. In the absence of additional fund, the Institute has not yet been in a position to pay the arrears. To meet the normal expenditure for the quarter January, 2010 – March, 2010, quarterly grant of Rs.321.25 lakh for the 4th (last) quarter under Non Plan scheme was received in 2nd week of March, 2010. It was not possible to pay arrears from this grant. It is now proposed that the arrears in full will be disbursed in April, 2010 out of the Institute's 'Corpus fund', which would be recouped later on after additional grant for this purpose is released by the Ministry during the Financial year 2010-11.

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS

ITEM NO. F. 16.3 TO CONSIDER MODIFICATION IN DEMAND FOR FUND BY VARIOUS DEPARTMENTS WITHIN THE ALLOCATED BUDGET UNDER PLAN SCHEME FOR EQUIPMENT PURCHASE

The demand for funds for purchase of equipment during the year 2009-10 by various departments of the Institute was considered and accepted by the Finance & Personnel Committee and approved by the Board of Governors in the form of the Revised Budget Estimates for the year 2009-10 at their 15th meeting held on 11.10.2009.

The following departments have proposed to modify their demands, either by requesting for additional funds, or, by surrender of funds. The overall budgetary allocations for 'Equipment', however, would remain unchanged. The details are given below:

PLAN-(Non-Recurring) Scheme

Rupees in lakh

Name of the department	Original Budget	Already utilized/ proposed	Surrendered	Additional demand	Net Requirement	Justification
Comp. Sc.	47.00	48.37	0.00	12.04 8.37 <hr/> 20.41	67.41	Due to increase in demand for Lab equip. Non-utilization of funds
EDIC	16.50	9.77	6.73	0.00	9.77	
Eletx.	65.00	60.00	5.00	0.00	60.00	
Rural Dev	10.00	8.56	1.44	0.00	8.56	
Academic cell	1.05	0.00	0.00	0.45	1.50	
Institute Sports	2.00	0.00	0.00	2.65	4.65	
Centre for Engineering for non-Engineers	-	-	-	2.00	2.00	To meet initial expenses

2 . Besides, Professor & Head, Electrical Engineering Department, has proposed to purchase an alternative item in place of the item approved in the budget, within almost the same allocated funds.

Item approved in the Revised Budget	Amount (Rs. in lakh)	Item proposed to be purchased in place of earlier one.	Amount (Rs. in lakh)	Justification
Real Time Simulator Hardware & Software	20.00	i) Electrical Power System Simulator Trainer ii) Three phase power Quality Analyzer and iii) Digital Storage Oscilloscope.	24.61	Being more useful for departmental activities as compared to real time Simulator Hardware & Software.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS

ITEM NO.F.16.4 TO CONSIDER REVISION OF RENTAL CHARGES (POST GRADUATE HOSTEL, MAIN HOSTEL, NE HOSTEL BLOCK AND GUEST HOUSE

Rental charges of Post Graduate Hostel, Main Hostel and Guest House were last revised on 18.06.2004 in the 1st meeting of the Board of Governors vide item no.B.1.22 (against item no.F.1.4).

A committee was constituted at the Institute to review rental charges of Hostel and Guest House in view of escalation in prices over the last six years or so. The Committee made its recommendations which are placed at **Annexure – I** at page no. 34 to 36.

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS FOR APPROVAL

ITEM NO. F.16.5 TO CONSIDER WRITING OFF OUTSTANDING AMOUNT AGAINST SALE OF INSTITUTE PUBLICATIONS.

Instructional Resource Marketing Unit (IRMU) of the institute sells print and non-print material prepared / developed by faculty of NITTTR. The unit was established in the year 1995. The objective of the unit was to provide print and non-print materials to polytechnics, industry, and engineering colleges / institutes.

IRMU had sold print materials to the following organizations where some payments are still outstanding :

Name of institution	Bill Number and date	Outstanding Amount in Rupees
Principal, S.J. Polytechnic, Bangalore	1164 dated 07.02.1997	1700
Principal, Government Polytechnic, Batala	2297 dated 03.09.2001	2500
The Manager, Hindustan Lever Ltd. Detergent Factory, NH-45A, Pondicherry	3291 dated 22.09.2002	530
	Total Amount :	4730

All efforts were made for recovery of the indicated amounts but in vain. Almost 8 – 13 years have elapsed, but payment could not be recovered, despite repeated written/telephonic requests. It is proposed that the sum of Rs.4730/-, as detailed above be written off, which is permissible under Rule 202 of GFR.

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS TO WRITE OFF Rs.4730/-

ITEM NO. F. 16.6 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE.

Physical verification of goods including equipment, furniture etc. of the institute is conducted at the end of each financial year as per provisions of GFR 192(1), 192(2) & 192(3). For conducting physical verification, various committees of officers of the institute are constituted at the Institute level. Accordingly, for the last Financial Year, a physical verification was conducted at the end of the financial year 2008-2009. Physical verification reports submitted by the committees are attached as **Annexure-XI** at page No.37 to 90 for perusal.

The committees have recommended that the goods including equipment & furniture items as indicated below have become unserviceable/obsolete and as such be declared so.

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase From To	Book Value		Total Amount	
			Rs.	P	Rs.	P
1. ELECTRICAL ENGG. DEPTT.						
a)	Electrical Engg.	1986-2002	1,15,223.77		1,18,159.77	
b)	Laboratory Electrical Mtc. Section	1986-1996	2,936.00			
2. CIVIL ENGG. DEPTT.						
a)	Civil Engg. Laboratory	1974-1998	4343.62			
b)	Computer Laboratory	1998-2006	85740.16		98,388.98	
c)	Concrete Technology	1970-1996	7777.80			
d)	Lab. Highway Engg.Lab.	1972-1989	527.40			

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
3.	ELECTRONICS & COMM. ENGG. DEPARTMENT						
a)	Electronics Service Centre	1995 -		29,016.00			
b)	Centre	1995-2001		5,87,918.95			
c)	PC Networking	1971-1999		2,37,874.89			10,33,149.84
d)	Laboratory	1998-2002		1,78,340.00			
	Communication Laboratory						
	PLC Laboratory						
4.	TELEPHONE MTC. SECTION	1993-		6556.90			6556.90
5.	COMPUTER SCIENCE DEPARTMENT	1995-2006		8,69,535.60			8,69,535.60
6.	ETV DEPARTMENT						
a)	Audio Video Workstation Lab	2002-2003		1,31,599.26			
b)	ETV Studio Register I	1984-1986		21,541.81			
c)	ETV Studio Register I A	1989-		227.96			2,28,062.03
d)	ETV Post Production	1984-1988		67,693.00			
e)	ENG Laboratory/Store	2002-		7000.00			
7.	APPLIED SCIENCE DEPARTMENT	1970-2000		39,335.61			39,335.61
8.	HOSTEL	1990-2003		17,273.40			17,273.40
9.	GUEST HOUSE	1992-2005		11,288.53			11,288.53
10.	CENTRAL STORE	1976-2006		18,959.80			18,959.80
11.	CURRICULUM DEV. CENTRE	1999-2007		1,86,159.00			1,86,159.00
12.	EDIC DEPARTMENT	1991-2002		12,034.00			12,034.00
13.	IMCO DEPARTMENT	2000-2005		2,32,500.00			2,32,500.00
14.	ESTT. SECTION	1998-2005		2,82,295.00			2,82,295.00
15.	BOARD SECTION	2002-2005		16,400.00			16,400.00
16.	DESPATCH SECTION	1979		2,843.50			2,843.50
17.	HINDI CELL	1999-2003		40,394.00			40,394.00

Sr. No.	Name of the Deptt./ Laboratory	Year of Purchase		Book Value		Total Amount	
		From	To	Rs.	P	Rs.	P
18.	ACADEMIC CELL	1999	2001	80,065.00		80,065.00	
19.	IRMU	2001	2002	30,000.00		30,000.00	
20.	FURNITURE	1967	2002	1,20,257.19		1,20,257.19	
				Total Rs.		34,43,658.15	

The goods of the Electronics & Communication Engineering Department, Computer Science Department, ETV Department, Information Management and Coordination and Establishment Section, noted at Sr. No.3,5,6 13 & 14 above, which were recommended for declaring obsolete/unserviceable, were costing Rs.26,45,542.47. It included costly items (exceeding Rs.50,000/-) amounting to Rs.10,96,082.00. Since the value of such equipment was very high, another committee with two outside experts was constituted vide Office Order No.271 dated 01.01.2010 to consider recommendations of the Physical Verification Committee of the institute. The recommendations of the said committee are also enclosed as **Annexure-XII** at **page No.91** to 93. The second committee too has recommended to declare costly equipment items of Rs. 10,96,082.00 as obsolete/unserviceable.

After declaring the above noted goods costing Rs.34,43,658.15 as obsolete/unserviceable, the same will be disposed of by way of public auction/sealed bids and the sale proceeds thereof will be deposited into the institute accounts. The list of goods will also be got cleared from the Stores and Accounts of the institute.

It is certified that:

1. there is no loss of goods due to theft ; and
2. the physical verification reports do not disclose any defect in the system or serious negligence, fraud or mischief on the part of any employee of the Institute.

It is proposed that the unserviceable, obsolete equipment/furniture etc. as indicated above, whose book value is as under, be declared so for ultimate disposal.

1 Equipment items including Furniture
(as per details above)

Rs.
34,43,658.15

Total 34,43,658.15

THE FINANCE COMMITTEE MAY CONSIDER AND MAKE
SUITABLE RECOMMENDATIONS TO THE BOARD OF
GOVERNORS

**ITEM NO.F.16.7 TO CONSIDER AMENDMENT OF RECRUITMENT
RULES OF THE INSTITUTE RELATING TO PROMOTION
OF NON-TEACHING EMPLOYEES.**

1. In order to reduce stagnation, and to provide better promotional opportunities to the existing non-teaching employees of the institute, it is proposed that the mode of appointment up to Group-B level employees be made 100% on promotion basis, except those which are deputation posts.

2. Staff Service Regulations and Recruitment Rules of the institute employees were last modified / changed due to adoption of revised pay structure as per CCS (Revised Pay) Rules, 2008, vide item No.B.13.4.1 (against Finance Item No.F.13.3). However, the GOI, vide letter No.GI M.F., O.M. No.F.No.1/1/2008-IC dated 13.11.2009, has enhanced the grade pay of posts that existed in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 from Rs.4200/- to Rs.4600/- in Pay Band (PB)-2 w.e.f. 01.01.2006. The same has been implemented at the institute.

In view of the above, the amendments in the existing rules for promotion / mode of appointment for various non-teaching posts are proposed in **Annexure – XIII** at page no.94 to 106

FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE
RECOMMENDATIONS TO BOARD OF GOVERNORS FOR
APPROVAL

ITEM NO.F.16.8 TO CONSIDER A PROPOSAL FOR SETTING UP OF A BAMBOO TECHNOLOGY DEMONSTRATION CENTRE AT NITTTR, CHANDIGARH

With a view to giving boost to bamboo production and its commercial application in northern states, the Institute intends to set up a Bamboo Technology Demonstration Centre through the network of polytechnics, implementing the Scheme of Community Development through Polytechnics, as bamboo is an important component of development and an effective means to improve the livelihood of the rural poor.

Cane and Bamboo Technology Centre (CBTC), Guwahati which, acts as a Bamboo Technical Support Group for Eastern and North-Eastern States under the National Bamboo Mission, Ministry of Agriculture, Govt. of India, is a leading organization promoting production and commercial application of bamboo in India. This institute intends to collaborate with this Centre for setting up of a Bamboo Technology Demonstration Centre. The proposed Centre having a covered area of 3,684.76 sq. ft. has been estimated to cost approximately Rs.48.27 lacs by CBTC only on the request of the institute. In addition, professional fee which includes design and supervision @ Rs.15% as well as service tax will also be charged by CBTC, Guwahati. The proposal and detailed cost estimates submitted by the Head, Rural Development Department is attached as **Annexure -XIV** at page No.107 to 109.

THE FINANCE & PERSONNEL COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS.

ITEM NO.F.16.9 TO CONSIDER SETTING UP OF TECHNOLOGY BUSINESS INCUBATOR WITH GRANT FROM THE DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVERNMENT OF INDIA AT NITTTR, CHANDIGARH

The need for setting up of a Technology Business Incubator (TBI) at NITTTR, Chandigarh was felt since long. As per the guidelines of Department of Science & Technology, any institute desirous of setting up of a TBI can get a maximum grant upto Rs. 5 crore to meet expenses for renovation works, purchase of new land and construction of building, to meet capital cost towards

thrust area equipment, software, etc. After five years, the TBI is supposed to be on self sustaining mode. In case the proposed TBI fails to be self sustaining, any deficit / shortfall in revenue will have to be met by host institute i.e. (NITTTR, Chandigarh). Deficit / short-fall in the revenue generation during the initial period of five years will also have to be met by the host institute. The head of the institution is required to submit a certificate in this regard to DST, Govt. of India. In view of this, the Finance Committee is requested recommending a proposal for setting up of Technology Business Incubator (TBI) at the institute. The MHRD too will be duly informed before sending the application .

FINANCE COMMITTEE MAY CONSIDER THE ABOVE PROPOSAL
AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF
GOVERNORS

SUPPLEMENTARY ITEM

ITEM NO.F.16.10 TO CONSIDER COLLABORATION WITH SCOTLAND COLLEGES INTERNATIONAL(SCI) IN THE FIELD OF COMMUNITY DEVELOPMENT AND TRAINING OF NITTR FACULTY

The twin issues of successfully implementing the community development through Polytechnic scheme and the training of the faculty were under active consideration of this institute. The institute has received a proposal in this regard (Annexure - I) from Scotland Colleges International(SCI) which is a national level organization working on behalf of colleges in Scotland to promote/develop International relationships. A short note on SCI is appended as Annexure - II. The proposal envisages some monetary support to be extended by the Scottish Govt. to the tune of approx UK £400,000 which, in Indian currency, comes to about Rs.2.75 crores.

A representative from SCI, Ms Michelle Grimley, came to this institute on 24.02.2010 and explained to our faculty the capabilities of about 25 colleges that are there under the umbrella of SCI. Main points/issues are as under:

- As we have found the proposal of SCI to be beneficial in all aspects, we are eager to join hands with them which is to be done by 3rd week of April, 2010.
- A team of 3-4 members of this institute shall visit Scotland sometime in the near future (say, July 2nd half) for an exploratory visit.
- The cost of the visit of the faculty members to Scotland for training will be partly met through the travelling allowance already allowed by the Government up to an amount of Rs.3 lacs for a block period of three years. For rest of the expenses like training fees/charges, the institute shall make the payment from its plan head fund.

- MoU to be signed with the SCI
- A formal communication has already been sent to MHRD and the Director himself has apprised Shri N. Mohan Das, Deputy Educational Adviser (T), MHRD, New Delhi of this issue.

FINANCE COMMITTEE MAY CONSIDER AND MAKE
SUITABLE RECOMMENDATIONS TO BOARD OF
GOVERNORS FOR APPROVAL