

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING &
RESEARCH, CHANDIGARH**

**MINUTES OF THE 22nd MEETING OF THE FINANCE COMMITTEE HELD ON
MARCH 13, 2012 AT 11.30 A.M.**

The 22nd meeting of the Finance Committee was held on March 13, 2012 at 11.30 a.m. at National Institute of Technical Teachers Training and Research, Sector 26, Chandigarh. The following were present:

1.	Dr KK Talwar, Chairman, Board of Governors, NITTTR, Chandigarh	Chairman
2.	Shri Navin Soi Director (Finance) Representative of Shri AN Jha Joint Secretary & Financial Advisor(IFD) Department of Higher Education Ministry of Human Resource Development Government of India New Delhi	Member
3.	Dr. N Sathyamurthy Director I.I.S.E.R. Mohali	Member
4.	Dr KM Rastogi Director NITTTR Chandigarh	Member Secretary

The following member could not attend the meeting:

Shri NK Sinha
Additional Secretary(TEL)
Ministry of Human Resource Development
Department of Higher Education
Ministry of Human Resource Development
Government of India
New Delhi

The Member Secretary, at the outset, welcomed all the members. Thereafter, with the permission of the Chair, various agenda items were deliberated as follows:

ITEM NO. F. 22.1 TO CONFIRM THE MINUTES OF 21st MEETING OF FINANCE COMMITTEE HELD ON 21.10.2011 AND TO REPORT ACTION TAKEN THEREON

(a) The minutes were confirmed as recorded.

(b) Follow up of items of previous meeting(s)

Against

ITEM NO. F 13.5 TO CONSIDER CREATION OF POSTS UNDER OBC-OSC SCHEME OF THE CENTRAL GOVERNMENT

and

ITEM NO.F 19.2.1 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL), NON-PLAN AND PLAN – (OSC) OBC SCHEME UP TO THE THIRD QUARTER OF THE FINANCIAL YEAR 2010-11

The Finance Committee advised that the matter may be discussed at the Ministry level. Time may be sought from Director (T), Ministry of HRD for discussing the above issue.

Against

ITEM No. F.20.2.4 TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE FINANCIAL YEAR 2010-11

Noted.

Against

ITEM No. F.20.2.5 TO REPORT REGARDING ARBITRATION CASE

Noted.

Against

ITEM NO.F.21.2.1 TO CONSIDER PAYMENT OF SITTING FEE @ 2000/- PER DAY BESIDES PAYMENT OF TA/DA TO THE MEMBERS OF ACADEMIC COUNCIL, FINANCE COMMITTEE, BOARD OF GOVERNORS & NITTTR CHANDIGARH SOCIETY FOR ATTENDING INSTITUTE MEETINGS

Noted.

Against

ITEM NO.F.21.2.2 TO CONSIDER AND ALLOW DELEGATION OF FINANCIAL POWER BY THE DIRECTOR TO THE ESTATE OFFICER OF THE INSTITUTE TO INCUR EXPENDITURE UPTO Rs. 2500/- IN EACH CASE

Noted.

Against

ITEM NO.F.21.2.3 TO CONSIDER REIMBURSEMENT OF COST OF BOOKS AND TECHNICAL JOURNALS TO THE CHIEF LIBRARIAN AND SENIOR LIBRARIAN OF THE INSTITUTE

Noted.

Against

ITEM NO.F.21.2.6 TO CONSIDER REVISION OF RENTAL CHARGES OF GUEST HOUSE

Noted.

ITEMS F.22.2 FOR CONSIDERATION

ITEM NO.F.22.2.1 TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE

Member Secretary explained the procedure for declaration of goods including equipment, furniture etc. as obsolete or unserviceable. After seeing the list of equipment, the Members questioned that whether the equipment was being used till the financial year 2010-11. The Member Secretary explained that these items were being used till last financial year.

The Finance Committee advised that in future, a separate list of Software may be prepared for declaring them obsolete.

The Finance Committee recommended to the BoGs regarding declaration of goods costing Rs. 48,90,843.53 as obsolete/ unserviceable.

ITEM NO.F.22.2.2 TO CONSIDER STATUS REPORT ON PROGRESS OF EXPENDITURE UNDER PLAN (GENERAL) - RECURRING, PLAN (NON-RECURRING) - CREATION OF CAPITAL ASSETS AND NON - PLAN (RECURRING) SCHEME UP TO THE 3RD QUARTER OF THE FINANCIAL YEAR 2011-12

After noting the Item, the Finance Committee advised that the Institute may establish an Endowment Fund out of its Internal Revenue and bring the Item in this regard in next meeting.

ITEM NO.F.22.2.3 STATUS OF AUDIT OF ACCOUNTS & INSPECTION REPORT FOR THE YEAR 2010-11

Noted.

ITEM NO. F.22.2.4 TO IMPLEMENT THE DECISION OF BOARD OF GOVERNORS TO GRANT UPGRADATION OF PAY SCALES OF CERTAIN POSTS IN NITTTR CHANDIGARH

The Finance Committee deliberated on the issue of up-gradation of Pay Scales of following posts in NITTTR, Chandigarh and advised as under:

A. GRANTING PB2 Rs.9300-34800 + GRADE PAY RS.4200/- TO THE ASSISTANTS WORKING AT NITTTR CHANDIGARH

The Representative from Ministry informed that as this matter pertains to Part-B of the First Schedule of CCS (RP) Rules 2008, the implementation of which has been referred to Ministry of Finance for suitable decision.

B. GRANTING PB2 Rs.9300-34800 + GRADE PAY RS.4600/- TO THE SENIOR TRANSLATOR WORKING AT NITTTR CHANDIGARH

The committee recommended that the instructions issued by GOI, Ministry of HRD (Higher Education), Department of Languages vide letter No. 13035-20/2009 OLI dated 27.06.2011 to bring the uniformity in pay scales of posts related to official languages cadres in the subordinate offices outside the Central Secretariat Official Languages Service cadre may be implemented.

C. REGARDING UPGRADATION OF THE POSTS OF ACCOUNTS OFFICER FROM Rs.9300-34800 + GP RS.4600/- TO Rs.9300-34800 + GP Rs.5400/-

The Committee advised that information in this regard may be sought from other NITTTRs. Till the time the decision regarding up-gradation of scale is taken, the post may be filled by hiring a superannuated Accounts/Audit Officer from IA&AD on a consolidated remuneration.

D. REGARDING UPGRADATION OF THE POSTS OF SECTION OFFICERS FROM Rs.9300-34800 + GP Rs.4200/- to Rs.4600/-

The Representative from Ministry informed that as this matter pertains to Part-B of the First Schedule of CCS (RP) Rules 2008, the implementation of which has been referred to Ministry of Finance for suitable decision.

**E. UPGRADATION OF PAY SCALE OF SKILLED TECHNICAL STAFF
FROM RS.5200-20200 + GP RS.2800/- TO RS.9300-34800/- + GP
RS.4200/-**

The Representative from Ministry informed that as this matter pertains to Part-B of the First Schedule of CCS (RP) Rules 2008, the implementation of which has been referred to Ministry of Finance for suitable decision.

**ITEM NO. F.22.2.5 TO CONSIDER INCLUSION OF ESSENTIAL WORKS
TO BE UNDERTAKEN BY CPWD IN THE BUDGET
ESTIMATE FOR THE YEAR 2011-12 (ALREADY
FINALISED)**

The Committee considered the item and recommended its approval by the BoGs.

SUPPLEMENTARY AGENDA

**ITEM NO.F.22.2.6 TO CONSIDER INCLUSION OF FURNITURE ITEMS IN
THE BUDGET 2011-12.**

The Committee considered the item and recommended its approval by the BoGs.

The meeting ended with a vote of thanks to the Chair.



Dr KM Rastogi
Member Secretary
NITTTR Chandigarh



Dr KK Talwar
Chairman, Board of Governors
NITTTR, Chandigarh