

ITEM No.B.25.1 TO CONFIRM THE MINUTES OF THE 23rd AND 24TH (EMERGENCY) MEETING OF THE BOARD OF GOVERNORS HELD ON 13.03.2012 AND 08.05.2012 AT NITTTR CHANDIGARH AND NATIONAL ACADEMY OF MEDICAL SCIENCES, NEW DELHI RESPECTIVELY AND TO REPORT ACTION TAKEN THEREON

(a) The minutes of the 23rd and 24th (emergency) meeting of the Board of Governors of the institute were held on 13.03.2012 and 08.05.2012 at NITTTR Chandigarh and National Academy of Medical Sciences, New Delhi. The minutes of 23rd Board of Governors meeting were circulated amongst all its members vide institute letter No.NITTTR/Board/23rd-Minutes/37980-97 dated 20.03.2012, for their information and comments, if any. Copy of the minutes is enclosed as **Annexure – I** (at page Nos.1 to 8). Since no comments have been received from any of the members, the same may please be confirmed as recorded. The minutes of the 24th (emergency) meeting were confirmed on the spot due to urgency. Copy of the minutes is enclosed as **Annexure - II** (at page Nos.9 to 11).

(b) **FOLLOW UP**
FOLLOW UP OR ACTION TAKEN REPORT ON MINUTES OF THE PREVIOUS MEETING OF BOARD OF GOVERNORS

Minutes of the last meeting	Follow up
-----------------------------	-----------

Against
ITEM No.B.23.1 TO CONFIRM THE MINUTES OF THE 21ST AND 22ND (SPECIAL) MEETINGS OF THE BOARD OF GOVERNORS HELD ON 21.10.2011 AND 24.12.2011 RESPECTIVELY AT NITTTR CHANDIGARH AND TO REPORT ACTION TAKEN THEREON

The minutes were confirmed as recorded Noted

Against
ITEM No.B.20.3.5 TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION

While deliberating on this item, the Member-Secretary informed the house that our sister organisation NITTTR, Bhopal has implemented this scheme of Govt. of India and re-employed some faculty members beyond the age of superannuation

A separate item is being placed vide item no.**B.25.4.3** for consideration of the Board.

based on the guidelines of Ministry vide its letter dated 12.10.2011. He further proposed that the institute may follow the similar procedure. The Board of Governors agreed with suggestion of Member-Secretary but further advised that the vacant posts in the institute may be advertised within a specified time frame and the same may be conveyed to Ministry as the qualification document is lying with it for approval.

Against

ITEM No.B.21.3.4 TO CONSIDER THE REQUEST OF Mrs. POONAM SYAL AND Mrs. LINI MATHEW, ASSOCIATE PROFESSORS FOR GRANT OF EXTENSION FOR COMPLETING Ph.D.

Member Secretary informed the house that Mrs. Lini Mathew has submitted her Ph.D thesis with Panjab University on 14.02.2012. After going through the request of Mrs. Poonam Syal and the opinion of the guide regarding the present status of her Ph.D, the Board of Governors decided that being an exceptional case, one more year extension may be given to Mrs. Poonam Syal for submission of her Ph.D thesis. No further application for extension will be entertained in future. The decision may be conveyed to Mrs. Poonam Syal.

Extension letter was issued in favour of Mrs. Poonam Syal vide letter No.NITTTTR / Admn / E-1 / 85 dated 19.04.2012.

Against

ITEM No.B.21.3.8 TO APPROVE THE QUALIFICATION AND EXPERIENCE FOR FACULTY POSTS

Member secretary informed the house that the draft qualification document for various faculty posts is lying with Ministry of Human Resource Development, Govt. of India for its approval. Board of Governors advised that the institute may take up the matter with Ministry so that the vacant posts of faculty may be advertised at the earliest.

The last reminder was sent on 13.02.2012 to Ministry Human Resource Development requesting to approve the draft qualifications for faculty positions. In pursuance of above letters, Ministry vide its letter dated March 2, 2012 has asked the institute to prepare comparative chart of proposed qualifications & experience, existing qualifications, AICTE norms, differences etc; selection committee for each post, recruitment rules as approved by Ministry etc. Details are being sent to Ministry soon.

Against
ITEM No.B.22.1 TO CONSIDER PROTECTION OF PAY OF
Mrs.KANIKA SHARMA AND CLAIM OF SENIORITY
W.E.F. 17.09.2004

After going through the case, Board of Governors resolved as under:

“Institute will honour the directions of the Hon’ble High Court respectively, regarding a complaint of irregularities in the appointment of Mrs. Kanika Sharma for the post of Assistant Professor, Electronics and Communications Engineering at NITTTR Chandigarh based on the representation of Ms. Parul Rajput R/o H.No.144-S, Model Town, Hissar (Haryana) directing the institute to enquire into the matter related to the recruitment of Mrs. Kanika Sharma for the post of Assistant Professor, Electronics and Communication Engineering. Board of Governors resolved that the Hon’ble High Court may be requested that before taking any final decision on the matter, the institute may be given some more time for the inquiry in the matter so that necessary action may be taken on the issue.”

An emergency meeting of the Board to consider seniority & grant of senior scale was held on 08.05.2012. The decision of BoG was conveyed to Hon’ble High Court on 10.5.2012. The next date of hearing has been fixed for 14.05.2012.

Against
ITEM NO.B.22.5 TO REPORT REGARDING ISSUANCE OF CHARGE
SHEET TO SHRI K.L. SINGLA, SENIOR
ADMINISTRATIVE OFFICER

After deliberations, the Board of Governors requested Mrs. Usha R Sharma, Commissioner, Technical Education, Punjab one of the Board members, to go through the case and the appeal of Mr. K.L. Singla and give her comments so that the decision on the appeal of Mr. K.L. Singla may be taken.

Since Mrs. Usha R Sharma, Commissioner, Technical Education Punjab has been retired after attaining the age of superannuation, therefore, decision on the appeal of K.L. Singla could not be taken.

Against
ITEM NO.B.22.6 TO CONSIDER AND APPROVE THE PENSION CASE
OF SHRI K.L. SINGLA, SENIOR ADMINISTRATIVE
OFFICER

The Board of Governors were of the view that the case may be decided after getting clarification / guidelines from Ministry of Human Resource

The clarification from Ministry has been received vide letter No. F. No.7-23 / 2010-TS.IV dated 30.04.2012. Copy of the letter is

Development, Govt. of India and
DOPT, New Delhi.

enclosed as **Annexure - III** at page
No.12. However a separate item is
being placed vide item no.**B.25.4.4**
for consideration of the Board.

Against

**ITEM NO.B.23.3.1 TO CONSIDER AND APPROVE THE MINUTES OF
THE 22ND MEETING OF FINANCE COMMITTEE TO BE
HELD ON 13.03.2012**

The Board of Governors approved
the minutes of the 22nd meeting of
Finance Committee held on 13th
March, 2012.

Noted

Against

**ITEM NO.B.23.3.2 TO CONSIDER AND APPROVE THE MINUTES OF
THE 13TH MEETING OF ACADEMIC COUNCIL HELD
ON 28.02.2012**

The Board of Governors approved
the minutes of the 13th meeting of
Academic Council held on
28.02.2012.

Noted

Against

**ITEM NO.B.23.3.3 TO CONSIDER AND APPROVE THE OPERATION
PLAN OF THE INSTITUTE FOR THE YEAR 2012-13**

The Board of Governors approved
the operation plan of the institute for
the year 2012-2013.

Noted

Against

**ITEM NO.B.23.3.4 TO APPROVE THE APPOINTMENT OF ASSISTANT
PROFESSOR, APPLIED SCIENCE (APPLIED
MATHEMATICS) ADVERTISED BY THIS INSTITUTE
AGAINST ADVERTISEMENT NO. 124-9/2010**

After deliberations, the Board of
Governors approved the
appointment of Assistant Professor,
Applied Science (Applied
Mathematics).

Appointment letter has been issued
to the selected candidate vide
appointment letter
no.NITTTR/Admn/ E-1/PF/6619-21
dated 04.05.2012.

Against

ITEM NO.B.23.3.5 TO CONSIDER THE INTER-SE SENIORITY OF CAS PROMOTED FACULTY AND OPENLY SELECTED FACULTY

The Board of Governors were of the opinion that for the time being this matter may be deferred till we receive any communication from the Ministry in this regard.

No communication from Ministry has been received till date.

Against

ITEM NO.B.23.3.6 TO CONSIDER MODIFICATION OF ADVERSE REMARKS APPEARED IN THE APAR OF SHRI MANMOHAN SINGH, SENIOR LIBRARIAN FOR THE YEAR 2010-2011

The Board of Governors approved the modifications in APAR of Shri Manmohan Singh, Sr. Librarian.

Noted

Against

ITEM No.B.23.3.7 TO CONSIDER RULES FOR OPERATING HEADSHIP ROTATION SYSTEM

The Board of Governors approved the rules for operating Headship Rotation System

Noted

Against

No.B.23.3.8 TO APPROVE FILLING UP OF VACANT POSTS IN NITTTR, CHANDIGARH

The Board of Governors approved the filling up of vacant posts in NITTTR, Chandigarh. Also advised that the case may be referred to MHRD for further approval.

The case has been referred to Ministry of Human Resource Development vide this institute letter No.NITTTR/Admn/RA/6673 dated 07.05.2012 allowing the institute to fill up the vacant 36 posts.

Against

ITEM NO.B.23.3.10 PROMOTION OF DR. HEMANT SOOD FOR THE POST OF PROFESSOR UNDER CAREER ADVANCEMENT SCHEME

After deliberation, the Board of Governors constituted a committee of Dr. Manoj Datta, Director, PEC University of Technology, Chandigarh, Dr. N. Sathyamurthy, Director, Indian Institute of Science

The meeting was fixed twice, but due to other engagements, had to be postponed. Now the meeting is being convened shortly.

Education and Research, SAS Nagar, Mohali and Director, National Institute of Technical Teachers' Training & Research, Chandigarh for going through the case of Promotion of Dr. Hemant Sood for the post of Professor under Career Advancement Scheme and give its recommendations so that necessary decision may be taken on the issue.

Against

ITEM NO.B.23.3.11 TO CONSIDER THE BENEFIT OF CAREER ADVANCEMENT SCHEME TO DR.(Mrs.) SWAPNA DEVI, ASSOCIATE PROFESSOR, ECE

After deliberation, the Board of Governors advised that the case may be placed before the selection committee for consideration of the relevance of the Ph.D (Faculty of Computer Science and Engineering) of Dr. Swapna Devi, Associate Professor, Electronics and Communication Engineering for giving her the benefit of Career Advancement Scheme.

The case for considering benefit of CAS is being prepared. Dr. Swapna Devi has been requested to submit relevant documents. As soon as documents and other required formalities are completed, the meeting of the said Committee will be conducted.

Against

ITEM NO.B.23.3.12 TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF LDC UNDER 10% QUOTA

The Board desired that the matter be taken up in the next meeting of Board of Governors.

As directed by the Board the said item is being placed at item No.**B.25.4.2** for consideration of the Board.

ITEM NO.25.2

ITEM FOR REPORTING

ITEM NO.B.25.2.1 TO REPORT EMPANELMENT OF FORTIS HOSPITAL, SECTOR 62, PHASE-VIII, MOHALI (A PRIVATE CGHS RECOGNIZED HOSPITAL) FOR MEDICAL TREATMENT OF THE INSTITUTE EMPLOYEES AND THEIR FAMILIES

Consequent upon empanelment of Fortis Hospital, Sector 62, Phase – VIII, Mohali – 160 063 by the Government of India, Ministry of Health & Family Welfare, vide their OM No.S.110011/23/2009-CGHS.D-II/Hospital Cell (Part IX) dated 27.07.2011), the Director, NITTTT, Chandigarh, by exercising the powers delegated to him by the Board of Governors vide item No.B.13.3.1 of the 13th meeting held on 13.02.2009, has empanelled the Fortis Hospital, Sector 62, Phase – VIII, Mohali – 160 063 for the medical treatment of the institute employees and their families under CS (MA) Rules, 1944, on the terms and conditions including charges as applicable to the CGHS beneficiaries at Chandigarh. The Hospital will charge from the employees and their families as per the rates for particular procedure/package deal as prescribed by CGHS at Chandigarh rates except the following super specialities as per CGHS super-speciality rates (Delhi rates):

- i) Cardiology & Cardio-thoracic surgery
- ii) Speciality Orthopedic treatment like joint replacement surgery
- iii) Nephrology & Urology inclu. Renal Transplant
- iv) Endocrinology
- v) Neurosurgery
- vi) Gastroenterology & GI-Surgery incl. Liver Transplant
- vii) Oncology (Surgery, Chemotherapy)

IT IS FOR INFORMATION

ITEM NO. B.25.3 ITEM FOR RATIFICATION

ITEM NO.B.25.3.1 TO RATIFY APPOINTMENTS OF ASSISTANT PROFESSORS ADVERTISED BY THIS INSTITUTE AGAINST ADVERTISEMENT No. 127-1/2011 - REGARDING

The institute had advertised three posts of Assistant Professors against Advertisement No. 127-1/2011 in the Pay Band of Rs.15600-39100 with AGP Rs. 6000/-. Accordingly interviews for the posts were held in the Board Room of this institute as per details given below:

Sr.No.	Name of Post	Date of Interview
1	Assistant Professor, Entrepreneurship Development and Industrial Coordination – One (OBC)	17-4-2012
2	Assistant Professor, Educatino – One (General)	30-4-2012
3	Assistant Professor, Educational Management – One (General)	30-4-2012

The Selection Committee met on the above dates and selected the candidates as per details given in UO No. NITTR/Admn/RA/13 dated 3-5-2012, which has already been approved by the Chairman, Board of Governors of this institute. However, a copy of the same will be submitted at the time of meeting.

THE BOARD OF GOVERNORS MAY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS

ITEM NO.25.4**ITEM FOR CONSIDERATION****ITEM NO.B.25.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 23RD MEETING OF FINANCE COMMITTEE TO BE HELD ON 23.06.2012**

The Board of Governors approved the minutes of the 23rd meeting of Finance Committee held on 23.06.2012 at 3.00 PM. Agenda papers for this meeting are attached herewith in a separate booklet as **Annexure - IV**. The minutes of the meeting of Finance Committee will be placed before the Board of Governors for consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B. 25.4.2 TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF LDC UNDER 10% QUOTA

Presently there are 20 posts of LDCs in PB-1 (5200-20200) with Grade Pay of Rs. 1900/- in the institute as per details given below:

Post	Sanctioned	In Position	Vacant	Mode of Appointment approved by BOGs in its 17 th meeting held on 28-7-2010
LDCs	20	10	10	90% by direct recruitment (graduate will be preferred). 10% from the internal employees in Pay Band of Rs 5200-20200 with Grade Pay of Rs 1800/- having minimum qualification of Matriculation through competitive examination/test. There is no age bar for internal candidates.

Out of these 20 posts of LDCs, only two posts comes under 10% quota. The institute had filled one post of LDC against 10% quota from category "D" employees on 28.2.1991, after having his competitive exam/test on seniority basis. The institute may fill 2nd post of LDC under 10% quota from MSAs, who are having matriculation qualification through competitive examination/test on the basis of seniority-cum-fitness. Request of Joint Action Committee of the institute employees in this regard is enclosed.

It is also added here that the Board of Governors in its 17th meeting held on 28-7-2010, have approved promotions upto Assistant level without any

competitive exam/test, only on the basis of seniority-cum-fitness subject to fulfilment of minimum educational qualifications.

Keeping in view of above, the institute may kindly be allowed to fill up the post of LDC under 10% quota from those employees who are in the Grade Pay of Rs 1800/- without any competitive examination/test on the basis of seniority-cum-fitness, subject to fulfilment of minimum educational qualifications.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.25.4.3 TO CONSIDER RE-EMPLOYMENT OF FACULTY BEYOND THE AGE OF SUPERANNUATION

The Chairman Board of Governors vide UO No. NITTTR/Admn/8 dated 19.03.2012 (copy enclosed as **Annexure - V** at page No.13 to 14) have nominated the following members of the Peer Group to consider re-employment of faculty in the institute beyond the age of superannuation as per the guidelines of the Government and decision in the Board of Governors

1. Dr N Sathyamurthy
Director
Indian Institute of Science Education and Research
Mohali
2. Dr Manoj Dutta
Director
PEC University of Technology,
Sector 12, Chandigarh
3. Shri Dharamvir, IAS
Ex Principal Secretary to Govt of Haryana
Technical Education Department
Chandigarh
4. Dr S Chatterji
Professor
Department of Electrical Engineering
NITTTR Chandigarh

Dr Samir K Das participated in the Peer group meeting as Director, NITTTR, Chandigarh.

The meeting of the Peer Group was held on 12.04.2012 at the institute. After detailed discussions the Committee recommends the names of the following

faculty members for re-employment on contract basis for a period one year with consolidated salary of Rs.60,000/ per month in view of the shortage of faculty (Copy of the recommendations of the Peer Group is enclosed as **Annexure - VI** at page No.15 to 18).

1. Professor KM Rastogi
2. Professor AN Pathak
3. Professor YK Anand

Board of Governors may kindly consider and approve the recommendations of the peer group so that the above faculty members may be issued appointment letters on contract basis on a consolidated salary of Rs.60, 000/ per month.

It is pertinent to mention that the Committee have recommended the period of contract appointment and salary only but no decision has been taken pertaining to retention of house in the campus during the contract appointment etc.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.25.4.4 TO CONSIDER ADMISSIBILITY OF RETIREMENT BENEFITS ON SUPERANNUATION RETIREMENT OF SHRI KL SINGLA

Shri KL Singla was retired as Senior Administrative Officer from NITTTR Chandigarh on 31.12.2011 after attaining the age of 60 years.

Prior to joining this Institute in July 1994, Shri Singla was employed with the office of the Accountant General (A&E) Punjab as Accounts Officer in the pre-revised pay scale of Rs.2375-3500. He served in A.G (A&E) Office for 22 years 2 months 8 days. He had got all his pensionary benefits from AG Office for his service rendered there for the above said period. He joined NITTTR Chandigarh on 27.7.1994 and rendered service for 17 years 5 months 4 days at NITTTR Chandigarh.

The total qualifying service rendered by Shri KL Singla in AG and NITTTR Chandigarh was 39 years 7 months 12 days.

For calculating gratuity the maximum qualifying service is restricted to 33 years (66 half yearlies) and accordingly Shri KL Singla was paid Gratuity of Rs.3, 44,300 for the remaining period of 11 years (22 half yearlies) because he had already drawn DCRG for 22 years(44 half yearlies) of service from AG Office. It is further stated that Shri KL Singla was granted leave encashment for 63 days for the services rendered at NITTTR, Chandigarh, as he had already availed the benefit of leave encashment for 237 days from the AG (Punjab) for his services rendered in that office. This was subject to an overall limit of 300 days as per Central Government rules.

Shri KL Singla vide his various letters is representing time and again that he is eligible and entitled to pension @ Rs. 19810/- per month and DCRG for 35 half yearlies as per CCS (Pension) Rules 1972 for the service rendered at this Institute i.e. 17 years 5 months 4 days.

Since the institute was not clear about the pension, Gratuity and commutation entitlement, therefore the case was referred to MHRD & DOPT, Government of India for clarifying the following :

- (a) As per Rule 7 of CCS Pension Rule 1972, a government servant shall not earn two pensions in the same service or post at the same time or by the same continuous service. Further except as provided in Rule 19(for Military service), a government servant, who having retired on a superannuation pension or retiring pension, is subsequently re-employed, shall not be entitled to a separate pension or gratuity for the period of his – re-employment. Shri Singla is already in receipt of one retiring pension from AG Office (Central Government Office). Please clarify whether he is entitled to second pension from this office also. If so, whether his earlier pension would be reduced from the 2nd pension from this Office; and to what extent?
- (b) Whether Dearness Relief will be paid on both pensions?
- (c) Further, Retirement Gratuity is admissible for maximum qualifying service upto 33 years. Mr. Singla has already taken gratuity for a qualifying service of 22 years from AG Office. It is presumed that he is entitled to gratuity for the balance qualifying service only upto 11 years subject to maximum of Rs.10 lakh(from both offices)

In response to the request of the Institute, the Government of India Ministry of Human Resource Development vide F.No 7-23/2010 TS.IV dated 30th April, 2012 has informed that the Department of Pension & Pensioners' Welfare have clarified as under:

- Autonomous bodies are governed by the rules adopted or followed by them and not governed by govt. rules including Govt. pension rules. Such matters are to be decided as per the rules followed by the body/as applicable.
- Past precedents in the same body and the numerous other autonomous bodies under HRD may be taken into account in this regard
- Applications of the provisions of Rule 7(1) of CCS (Pension) Rules 1972 as and to the extent if adopted by the body to the issue may be examined in the light of reference to admissibility of only one pension for the same continuous service in the context of movement from govt. to autonomous body on technical resignation and absorption may also be looked into.
- In case it is decided to grant a pension under the body the views expressed by the D/o Expenditure on the limit on amount of pension in such cases may taken into account which states that “the total of two or more civil pension cannot exceed full pension”.
- The Department of personnel & training who clarified that “Absorbees are not reemployed pensioners”.

It is submitted that the employees of this institute are governed by Central Civil Services (CCS) Pension Rules, 1972 for grant of pension at the time of their retirement. The Institute has not framed its own rules for the grant of pension.

The Govt. of India vide above said letter dated 30.4.2012 has also directed that past precedents in the same body and the numerous other autonomous bodies under HRD may be taken into account before determining the admissibility of retirement benefits of Shi KL Singla. In this regard, it is pointed out that there is one case of faculty member (Professor BL Kalyankar) of this institute who is drawing two civil pensions i.e. one from Punjab State Government and other from NITTTR Chandigarh.

Professor Kalyankar had rendered 18 years service in Punjab State Government from 19.4.1955 to 8.8.1973. He was allowed leave & other retirement benefits from Punjab State Government for the period of his service rendered by him.

Professor BL Kalyankar had joined this institute on 29.1.1971 on deputation from Central Polytechnic, Chandigarh which was then under Punjab State Government. He was permanently absorbed in the Institute on 9.8.1973. Therefore his service at this institute started w.e.f. 9.8.1973 i.e. from the date

on which his services were transferred from Punjab Government after the expiry of his deputation.

He retired on superannuation on 31.8.1983(AN) on attaining the age of 60 years. He had put in net qualifying service of 10 years, 23 days and was granted the retirement benefits for the period of service he rendered in TTTI (Now NITTTR) Chandigarh.

After going through the pension calculation of Punjab State Government and NITTTR(Central Autonomous Body) Chandigarh, it is clear that Professor Kalyankar was given the pension and gratuity restricting 33 years qualifying service(66 half yearlies).

So far as the case of Shri KL Singla is concerned, he is representing time and again that he is eligible and entitled to pension @ Rs. 19810/- per month and DCRG for 35 half yearlies for his services of 17 years 5 months and 4 days rendered at NITTTR, Chandigarh which is over and above the maximum limit of 33 years (66 half yearlies) after adding the DCRG given to him by AG (Punjab) for the period of 22 years 2 months and 8 days i.e. from 21.04.1972 to 26.07.1994.

The Government of India vide above said letter dated 30.4.2012 has stated that in case it is decided to grant a pension under the body, the view expressed by the D/O Expenditure on the limit on amount of pension in such cases may be taken into account which states that “ the total of two or more civil pensions cannot exceed full pension”.

Pension:

Once an employee renders minimum pensionable service of 20 years, pension is to be paid at 50% of AE received during the past 10 months or the pay last drawn, whichever is more beneficial to the retiring employee.

In case where Govt servant becomes entitled to pension on completion of 10 years of qualifying service in accordance with Rule 49(2) of CCS Pension Rules 1972, pension in those cases is paid at 50% of the emoluments or Average Emoluments whichever is more beneficial to the Govt. servant.

Shri Singla has rendered 17 years 5 months 4 days qualifying service at NITTTR Chandigarh and is eligible for 50 % pension of the emoluments or average emoluments(Rs.39620/-) pension under Rule 49(2) of CCS (Pension) Rules 1972.which comes out to be Rs.19,810/- per month.

However, it is stated that Shri Singla is drawing Rs. 5936/- as basic pension in AG Office (Central Govt. Office) as on 31.12.2011 i.e. his date of retirement in NITTTR, Chandigarh.

If we add both the above two civil pensions (i.e. Rs. 5936/- + Rs.19810/-), the total pension would come out to be Rs.25,746/- and will exceed full pension. Moreover had Shri Singla continued in NITTTR service, he would have been given Pension of Rs.19,810/-.

The Board of Governors may kindly see and decide whether the institute should deduct the pension already being drawn by Shri K.L. Singla viz. Rs.5,936/- from AG Punjab.

Commutation of Pension:

As per rule "Government servant shall be entitled to commute for a lumpsum payment of 40% of his pension and this commutation will be as per revised commutation table. The commuted portion of pension shall be restored after 15 years from the respective dates of commutation as provided in GOI decision No.1 under Rule 10 CCS (Commutation of Pension) Rules 1981".

In the case of Shri KL Singla, as he has already taken the benefit of commutation at the time of his relieving from AG Office, the commutation value received by him from AG Office will be deducted from the commutation value calculated by NITTTR Chandigarh.

Family Pension:

As per Govt.of India, Ministry of Personnel, Public Grievances & Pension vide F.No.38/37/08-O&PW (A) dated 2nd September, 2008, family pension shall be calculated at a uniform rate of 30% of the basic pay in all cases and shall be subject to a minimum of Rs. 3500/- p.m. and maximum of 30% of the highest pay in the Government (The highest pay in the Govt. is Rs.90,000/- since 1.1.2006).

As per rules, family pension can be taken only from one department. Shri Singla has opted that he will draw family pension from NITTTR, Chandigarh.

Gratuity

As per Rule 50(1)(a) "A Government servant, who has completed five years' qualifying service and has become eligible for service gratuity or pension under Rule 49, shall, on his retirement, be granted retirement gratuity equal to one-fourth of his emoluments for each completed six monthly period of qualifying service, subject to maximum of 16.1/2 times the emoluments".

In the light of above rules the total gratuity admissible in respect of the service rendered by Shri K.L. Singla under the Government of India and that under the NITTTR shall not exceed the amount that would have been admissible. The maximum limit of all kinds of gratuity is Rs.10 lakhs.

Accordingly the retirement gratuity of Shri KL Singla has been regulated as under:

- (1) Gratuity already paid by the office of AG Pb, Chandigarh for 22 years = 11 times
- (2) Balance paid by NITTTR Chandigarh for the remaining period For 11 years i.e. 5.5 times
- (3) Overall total period = 33 years i.e. 16.5. times

The institute has already paid Rs.3, 44,300/- for 11 years (22 half yearlies) restricting 33 years qualified service as per above rules. However, Shri Singla is representing for 17.1/2 years(35 half yearlies), which is over and above the maximum limit of 33 years (as per rules) as it works out to be 39 years.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

- (1) DEDUCTION OF PENSION OF Rs.5,936/- ALREADY BEING DRAWN FROM AG OFFICE FROM THE PENSION TO BE DRAWN FROM NITTTR CHANDIGARH FOR THE SERVICE RENDERED AT THE INSTITUTE.
- (2) DEDUCTION OF COMMUTATION VALUE OF Rs.52,359/- RECEIVED FROM AG OFFICE FROM THE COMMUTATION VALUE TO BE PAID BY NITTTR CHANDIGARH
- (3) REGULATION OF GRATUITY FOR THE MAXIMUM LIMIT OF 33 YEARS QUALIFYING SERVICE AS PER CCS PENSION RULES, 1972 OR 39 YEARS SERVICE AS REPRESENTED BY SHRI KL SINGLA

ITEM No.B.25.4.5 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

Accordingly, the status report in respect of the above said issues is as under:

1. Filling up of backlog vacancies of SC/STs and OBCs

There are no backlog vacancies of SCs/STs. However, there were three backlog vacancies of OBCs and the same were advertised in the month of September, 2010 and January, 2011. Out of three, we have already filled two of them. Regarding the third post of OBC, interview has already been conducted on 17.04.2012 and the appointment letter to the selected candidate is to be issued soon.

2. Annual Report and Audited Accounts

The Annual Accounts of the Institute for the year 2011-12 have been prepared and placed for approval by the Finance Committee and adoption by the Board of Governors for onward submission to the office of the Principal Accountant General(Audit), Punjab & UT, Chandigarh for audit.

3. Comments in respect of outstanding Audit Paras

Out of 32 outstanding audit paras up to the year 2010-11, 18 have been settled by the Principal Accountant General (Audit), Punjab & UT Chandigarh vide their letter No. OAD/Civil)/UT/o/s paras settlement / 2011-12/524 dated 16.3.2012. Only 14 paras are outstanding. These remaining paras are being pursued with the Audit office for settling them.

4. Progress of Plan and Non Plan expenditure

The Status report on the progress of expenditure under Non-Plan (Recurring), Plan-(Non-Recurring)-Creation of Capital Assets and Plan (General) - Recurring schemes at the end of financial year 2011-12 is placed in Finance Committee vide item No.F.23.2.2, may please be perused .

5. Pending vigilance matters and enquiry report thereto

Vigilance enquiry pending - one.

6. Redressal of public grievances

There is no pending matter of public grievances in the institute.

Supplementary Item

ITEM NO. 25.4.6 TO CONSIDER GRANT OF PROMOTION UNDER CAREER ADVANCEMENT SCHEME TO THE ELIGIBLE FACULTY OF THE INSTITUTE.

The AICTE have laid down the guidelines for Career Advancement Scheme to the teachers of Engineering/Technology Institute/Universities vide their Gazette Notification dated 5.3.2010. The Board of Governors of the Institute in their 17th meeting (vide item No. 17.3.2) held on 28.7.2010, had approved for adoption of AICTE Gazette Notification dated 05.03.2010 for teachers of this institute for grant of promotion under Career Advancement Scheme. Accordingly the institute is following these guidelines for the Career Advancement of its faculty.

The Notification provides revised pay scales, service conditions and Career Advancement scheme for teachers and equivalent positions. It is mentioned that the pay of teachers, designations and other service conditions as mentioned in MHRD letter No. F.No.23-1/2008-TS.II dated 18.8.2009 were implemented at NITTTR Chandigarh. The Qualification and career advancement scheme etc. has been adopted as per AICTE Notification dated 5.3.2010 for teachers of this Institute.

Rules Position for promotion as Professor in AGP of Rs.10,000/-

As per AICTE Gazette Notification dated 5.3.2010, Associate Professor completing 3 years of service in the AGP of Rs.9000 and **possessing a PhD degree in the relevant discipline** shall be eligible to be appointed and designated as Professor, subject to other conditions of academic performance as laid down by the AICTE. No teacher other than those with a PhD shall be promoted, appointed or designated as Professor. The Pay band for the post of Professor shall be Rs.37400-67000 with AGP of Rs.10, 000/-.

Rules Position for promotion from AGP Rs 6000 to Rs.7000

- (1) An Assistant Professor with completed service of 4 years, possessing Ph.D Degree in the relevant branch/discipline shall be eligible, for moving up to AGP of Rs.7000
- (2) Assistant Professors possessing Master's degree in the relevant branch/discipline as defined for technical education shall be eligible for the AGP of Rs.7000/- after completion of 5 years service as Assistant Professor
- (3) Assistant Professors who do not have Ph.D or a Master's degree in the relevant branch/discipline of a program shall be eligible for the AGP of Rs.7000/- only after completion of 6 years service as Assistant Professors.
- (4) The upward movement from AGP of Rs.6000 to AGP of Rs.7000 for all Assistant Professors shall be subject to their satisfying other conditions as laid down by AICTE

All advancements to higher grade pays in various cadres will be effected subject to completion of two AICTE approved refresher programs of not less

than two weeks duration each and two one week each TEQIP sponsored programmes

It is worth mentioning here that AICTE had laid down the following procedure to be followed in 5th Pay Commission for movement into grades of Assistant Professor and above:

The candidate should present herself/himself before the selection committee with some of the following:

- a) Self appraisal reports
- b) Research contribution, books, articles, etc published (At least four papers in Journals required)
- c) The best three written contribution of the teacher (as defined by her/him) may be sent in advance to the Experts to review before coming for the selection. The candidate should be asked to submit these in 3 sets with the application
- d) Significant contribution towards teaching/academic environment/institutional corporate life
- e) Adequate extension and field research activity
- f) Development of course/lecturer material/monographs, CDs/modern teaching tools including E learning tools
- g) Participation in continuing education programme
- h) Any other academic contribution
- i) The selection committees for career advancement shall be the same as those for direct recruitment for each category.

For upward movement from AGP of Rs.6000/- to AGP of Rs.7000 the following conditions were laid down by the AICTE in 5th pay commission recommendations:

- (a) All promotions under Career advancement shall be the same as those for Direct Recruitment for each category
- (b) Consistently satisfactory performance appraisal reports

As AICTE has not prescribed any change procedure in the 6th Pay Commission, the institute is following the above procedure for promotion under CAS.

The following faculty members have completed required length of service, qualifications and training programmes etc and accordingly are to be considered for promotion under Career Advancement Scheme

- (1) Dr. Sunil Dutt , Associate Professor
- (2) Dr.(Mrs.) Swapna Devi, Associate Professor
- (3) Dr. Rakesh Wats, Associate Professor
- (4) Dr. BC Choudhary, Associate Professor
- (5) Dr (Mrs) Maityree Dutta, Associate Professor
- (6) Mrs Garima Saini, Assistant Professor
- (7) Mr. Amit Goyal, Assistant Professor
- (8) Mr. Amit Deogar, Assistant Professor Computer Science
- (9) Mrs Ritula Thakur, Assistant Professor Electrical Engineering
- (10) Mrs Kanika Sharma, Assistant Professor Eltx.& Commn.Engg.

As per above procedure, before processing cases for promotion to the rank of Professor, three best-written contributions of a faculty members are required to be sent to three experts for evaluation by the Director and after receipt of reports from the experts a complete case such as constitution of selection committee, nomination of experts sent to Chairman, Board of Governors for his approval. The selection committee assesses suitability of the candidate for promotion based on the rationalized procedure, personal interview, all the personal records i.e. ACRs, self appraisal report, participation in short term courses etc. The recommendations of selection committee are approved by the Chairman, Board of Governors.

The Board of Governors may kindly consider and allow the institute to process the cases of the above faculty members.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE