

## बोर्ड ऑफ़ गवर्नर्स की 44वीं बैठक

### 44<sup>th</sup> Meeting of Board of Governors

दिनांक: 29 मार्च 2019

Date: 29 March 2019

स्थान: निटर, चण्डीगढ़

Venue: NITTTR, Chandigarh

## मिनट्स ऑफ़ द् मीटिंग



National Institute of Technical Teachers Training and Research  
(An ISO 9001 : 2008 Certified Institute)

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़

National Institute of Technical Teachers Training and Research  
Sector 26, Chandigarh

# राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान

सेक्टर 26, चंडीगढ़ 160 019

## MINUTES OF 44<sup>th</sup> MEETING OF BOARD OF GOVERNORS HELD ON 29.03.2019 AT 2:30 PM IN THE BOARD ROOM OF NITTTR, CHANDIGARH

The following were present:

1.	Dr KK Talwar Chairman, Board of Governors NITTTR, Sector 26 <b>Chandigarh 160 019</b>	Chairman
2.	Shri Madhu Ranjan Kumar Joint Secretary (DL, BP & A) Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, <b>New Delhi – 110 115</b>	Member
3.	Mrs Darshna M Dabral Joint Secretary & Financial Adviser (IFD) <b>Represented</b> by Shri Arun Kumar <b>(Through Video Conference)</b> Under Secretary (IFD) Department of Higher Education Ministry of Human Resource Development Government of India, Shastri Bhawan <b>New Delhi</b>	Member
4.	Prof Ajay K. Sharma Vice Chancellor IK Gujral Punjab Technical University Kapurthala (Punjab)	Member
5.	Shri P. Sasikumar <b>(Through Video Conference)</b> Deputy Secretary (TS.IV) Department of Higher Education Ministry of Human Resource Development Govt of India, Shastri Bhawan, <b>New Delhi – 110 115</b>	Special Invitee

6.	Prof Dileep N. Malkhede Adviser-I (RIFD) All India Council for Technical Education Nelson Mandela Marg, Vasant Kunj <b>New Delhi 110 070</b>	Member
7.	Shri Subhash Chander Ralhan Managing Director Sri Tools Industries E-183, 184, 185, Phase-IV Focal Point, <b>LUDHIANA 141010</b>	Member
8.	Prof Sachin Maheshwari Professor Division of Manufacturing Processes and Automation Engineering Netaji Subhas University of Technology (NSUT) Azad Hind Fauj Marg, Sector-3, Dwarka, <b>NEW DELHI 110078</b>	Member
9.	Dr Sanjay Sharma Professor & Head Civil Engineering Development NITTTR, Sector 26 <b>CHANDIGARH 160 019</b>	Member
10.	Prof SS Pattnaik Director NITTTR, Sector 26 <b>Chandigarh</b>	Member- Secretary

#### ITEM NO. B.44.0: WELCOMING THE CHAIRMAN AND THE MEMBERS

At the outset, Member Secretary and the Director of the Institute Prof SS Pattnaik welcomed the Hon'ble Chairman and esteemed Members of the Board of Governors (BOGs) and expressed his gratitude to them for their valuable time and making themselves available for the meeting. He then requested the Hon'ble Chairman, Dr KK Talwar to chair the meeting of the BOGs and to deliver the opening remarks. The Hon'ble Chairman Dr KK Talwar, after welcoming the members, delivered the opening remarks. He then advised the Member-Secretary to initiate the agenda item wise.

The following agenda items were considered, discussed and decisions were taken as listed below:

## PREVIOUS MEETINGS

**ITEM NO. B.44.1 TO CONFIRM THE MINUTES OF THE 43<sup>rd</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 03.12.2018 AT SHASTRI BHAWAN, NEW DELHI**

As no comments were received from any members, the minutes of the 43<sup>rd</sup> meeting of the Board of Governors held on 03.12.2018 at Shastri Bhawan, New Delhi were recorded as confirmed. Approval of Ministry of Human Resource Development, Govt of India has already been received vide letter No. F.No.7-22/2018-TS.IV dated 18 December, 2018.

**[ACTION: FIA]**

**ITEM NO. F.44.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 43<sup>rd</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 03.12.2018 AT SHASTRI BHAWAN, NEW DELHI**

**ITEM NO. B.42.2/ CASE AGAINST Ms KANIKA SHARMA,  
B.39.2/ ASSISTANT PROFESSOR, NITTTR,  
B.36.5.8 CHANDIGARH**

The Members advised the institute to send the communication received from the Ministry to the CVO of the institute to comply with the instructions of the ministry.

**[ACTION: FIA]**

**ITEM NO. B.43.1/ TO ADOPT GOVT.OF INDIA, MINISTRY OF  
B.40.4.2 HEALTH & FAMILY WELFARE, DEPT. OF  
HEALTH & FAMILY WELFARE, LETTER NO.  
Z.15025/105/2017/DIR/CGHS/EHS  
DATED 9 NOV. 2017 FOR INSTITUTE  
EMPLOYEES**

Noted.

**[ACTION: FIA]**

**ITEM NO. B.41.3.1 STOPPAGE OF INCREMENTS OF FACULTY MEMBERS WHO HAVE NOT COMPLETED THEIR PhD WITHIN A PERIOD OF 7 YEARS**

The Members advised the institute to wait till the decision of Hon'ble Court is received. The institute was further advised to file the reply through the Advocate of the institute.

**[ACTION: FIA]**

**ITEM NO. B.41.3.2 TO CONSIDER PROMOTION UNDER CAREER ADVANCEMENT SCHEME WITHOUT IMPOSING THREE YEARS CONDITION FROM THE DATE OF COMPLETION OF PhD**

The issue was discussed and after deliberation, it was agreed to send the details to Prof Sachin Maheshwari, the esteemed Member to look into the matter and the comments received from Prof Maheshwari will be put up to the Hon'ble Chairman, BOGs for consideration and approval.

**[ACTION: FIA]**

**ITEM NO. B.43.2/ B.41.3.3 CRITERIA TO BE CONSIDERED FOR CAS FOR THOSE FACULTY MEMBERS ELIGIBLE FOR PROMOTION PRIOR TO THE APPROVAL OF PRESENT CRITERIA AS PER AGENDA ITEM NO. B.41.3.2**

The issue was discussed and after deliberation, it was agreed to send the details to Prof Sachin Maheshwari, the esteemed Member to look into the matter and the comments received from Prof Maheshwari will be put up to the Hon'ble Chairman, BOGs for consideration and approval.

**[ACTION: FIA]**

**ITEM NO. B.41.3.7 TO CONSIDER AND APPROVE ADVERTISING THE POST OF PROFESSOR ETV DEPARTMENT [LIEN VACANCY] AND SENIOR PRODUCER IN ETV DEPARTMENT**

The esteem members noted the action taken by the institute and advised the institute to float the advertisement after getting clearance from the Election Commission.

**[ACTION: FIA]**

**ITEM NO.B.42.4.1/ B.43.2 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2017-18**

Noted.

**[ACTION: FIA]**

**ITEM NO. B.43.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE.**

**3. Pending vigilance matters and enquiry report thereto**

The Members advised the institute to send the communication received from the Ministry to the CVO of the institute to comply with the instructions of the ministry.

**[ACTION: FIA]**

**ITEM NO. B 43.4.4 TO PREPARE THE SENIORITY OF THE FACULTY OF THE INSTITUTE AS PER THE DESIGNATION IRRESPECTIVE OF MODE**

Noted.

**[ACTION: FIA]**

**ITEM NO. B 43.4.5 EXEMPTION TO DEANS FOR ATTENDING CONFRENCES/TRAINING PROGRAMS AT NATIONAL & INTERNATIONAL LEVEL UNDER PROFESSIONAL DEVELOPMENT ALLOWANCE**

The action taken by the institute was noted. However, the institute was advised to sponsor the faculty members including Dean/Director to any conference/seminar/training programme etc. held in abroad provided the concerned faculty member/Dean/Director has an invitation to present the accepted paper/to chair or co-chair a session/to deliver invited talks/to conduct workshop/to conduct a technical session. Under no circumstances, any faculty member/Dean/Director be sponsored to be a listener in any of the conferences/seminars/special lecture session/ training programmes etc. held in India or outside India.

The following criteria shall be followed for sponsoring under CPDA:

The conference/seminar/training programme etc. is organised by a reputed professional societies like IEEE, ASME, ASCE etc.

**Or**

Must have at least one SCI/Thomson Journal paper accepted/ published in that year

**Or**

A faculty member must have sponsored project from external agency costing at least ₹10 lakhs

**Or**

Must have earned consultancy amounting to ₹ 5 lakhs or more in the preceding year. If the consultancy is carried out jointly, then the value should be of 8 lakhs or more.

**Or**

The institute select the training programme for the benefit of the system.

The institute will follow these norms for sponsoring faculty including Dean/Director under CDPA with immediate effect and all previous criteria for sponsoring under CPDA shall be superceded.

**[ACTION: FIA]**

**ITEM NO. B 43.4.6 LAYING OF PIPELINES ACROSS THE CAMPUS**

Noted.

**[ACTION: Estate Officer]**

## ITEM NO.B.44.3: ITEMS FOR REPORTING

### ITEM NO. B.44.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(1) Filling up of backlog vacancies of SC/STs and OBCs  
Noted.

(2) Annual Report and Audited Accounts  
Noted.

(3) Comments in respect of outstanding Audit Paras  
Noted.

(4) Progress of Revenue and Capital Expenditure  
The esteem members expressed their satisfaction over the expenditure incurred and appreciated the action initiated by the institute.

**[ACTION: ACO]**

(5) Pending vigilance matters and enquiry report thereto  
Noted.

(6) Redressal of public grievances  
Noted.

(7) Status of achievement of different targets provided in Result Framework Document

The Hon'ble Members appreciated the achievements made by the institute during the year 2018-19.

**[ACTION: Head-IMCO]**

(8) Expenditure made in both Capital and Revenue Heads

The esteem members expressed their satisfaction over the expenditure incurred and appreciated the actions initiated by the institute.

**[ACTION: ACO]**

(9) Release of Capital and Revenue fund from the Ministry against the allocation

The Hon'ble Members advised the institute to pursue the matter with the MHRD to receive additional grant to avoid deficit budget.

**[ACTION: ACO]**

(10) Status of filling up of vacant posts since last Board Meeting

Noted. Re-advertisement to be done for rest vacant positions.



ITEM NO. B 44.3.2/  
B 43.4.1

**APPROVAL OF MERIT LIST OF THE CANDIDATES SELECTED FOR THE POSTS OF PROFESSORS IN VARIOUS DEPARTMENTS OF NITTR, CHANDIGARH AS RECOMMENDED BY THE SELECTION COMMITTEE**

Acceptance of joining report of the following six professors were ratified by the Hon'ble Members:

1. Prof Maitreyee Dutta in Information Management and Coordination (IMCO)
2. Prof Lini Mathew in Electrical Engineering
3. Prof Rajesh Mehra in Curriculum Development Centre
4. Prof Amod Kumar in Electronics and Communication Engineering
5. Prof Srinivasa KG in Information Management and Coordination (IMCO)
6. Prof SS Gill in Information Management and Coordination (IMCO)

The proposal of the institute on applicability of Clause 1.4(f) of AICTE Gazette Notification dated 1<sup>st</sup> March 2019, was approved by the BOGs.

**[ACTION: FIA]**

ITEM NO. B.44.3.3/  
B.43.4.2

**STARTING OF NEW PROGRAMMES IN EMERGING AREAS**

The esteemed Members appreciated the actions of the institute and noted the same. The institute was advised to constitute a Committee to decide the fee and other modalities and report the same to the BOGs in next meeting.

**[ACTION: Dean-A&IA & Head- IMCO]**

ITEM NO. B 44.3.4

**ACHIEVEMENTS MADE BY THE INSTITUTE AS PER THE MOU SIGNED WITH THE MHRD, GOI**

The esteemed Members appreciated the actions of the institute and noted the same. The MOU to be signed for the year 2019-20 was also approved.

**[ACTION: Prof IMCO]**

ITEM NO. B.44.3.5

**RECRUITMENT OF LOWER DIVISION CLERKS**

Noted.

**[ACTION: FIA]**

**ITEM NO. B 44.3.6 APPROVAL OF THE MINUTES OF THE 40<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 3.12.2018**

Noted.

*[ACTION: FIA]*

**ITEM NO. B.44.3.7 IMPLEMENTATION OF AICTE GAZETTE NOTIFICATION PUBLISHED ON 1 MARCH 2019**

Noted.

*[ACTION: FIA]*

**ITEM NO.B.44.4: ITEMS FOR CONSIDERATION**

**ADMINISTRATIVE MATTERS**

**ITEM NO. B.44.4.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 22<sup>ND</sup> ACADEMIC COUNCIL INCLUDING THE OPERATIONAL PLAN FOR THE YEAR 2019-2020**

The Hon'ble Members appreciated the activities planned under Operational Plan for the year 2019-20. The minutes of the 22<sup>nd</sup> meeting of Academic Council held on 14.3.2019 were accepted and recommended to the NITTTR Society for approval. For the new ME Programmes, the institute was advised to constitute a Committee to decide the fee, operational modalities etc and advertise accordingly. The same is to be reported to the BOGs in next meeting.

*[ACTION: Dean, A&IA and Head-IMCO]*

**ITEM NO. B.44.4.2 ADVERTISEMENT FOR THE FACULTY POSITIONS TO FILL UP VACANT POSTS**

The BOGs approved the qualifications formulated by the AICTE vide Gazette Notification dated 1 March 2019 for faculty positions and advised the institute to initiate action for filling-up the vacant faculty positions as per the qualifications and eligibility criteria stipulated by AICTE in its Gazette Notification dated 1 March 2019. The BOGs also approved the implementation of HAG scale as per MHRD guidelines.

*[ACTION: FIA]*

**ITEM NO. B.44.4.3****PAYMENT OF PAY FIXATION ARREAR W.E.F. 01.01.1996 TO FIVE FACULTY MEMBERS AS PER DIRECTIVE OF THE HON'BLE HIGH COURT**

The BOGs approved the payment of arrear w.e.f 1.1.1996 to the faculty members as per the decision of Hon'ble Court against Writ Petition No. 4391 of 2000. The BOGs also took note of the institute action of filing a LPA No. 2124/2017 on 21.2.2017 in the Hon'ble Punjab and Haryana High Court. The institute was allowed to pay the amount as per the directive of Hon'ble Court.

**[ACTION: FIA/ACO]**

**ITEM NO. B.44.4.4****APPROVAL OF THE MINUTES OF THE 41<sup>ST</sup> MEETING OF FINANCE COMMITTEE HELD ON 29.3.2019 AT CHANDIGARH**

The minutes of the 41<sup>st</sup> Meeting of Finance Committee held on 29.3.2019 at Chandigarh will be circulated for approval through circulation.

**[ACTION: FIA]**

ITEM NO. B.44.4.6

**TO REPORT REGARDING ACTION TAKEN BY THE INSTITUTE  
IN RESPECT OF THE GRIEVANCES OF DR. RAJESH MEHRA,  
PROFESSOR CDC**

The BOGs after going through the action taken by the institute advised the institute that a reminder be sent to the ministry for relooking into the pay fixation of Dr Rajesh Mehra and similarly the matter of other Professors who have recently joined as direct professor in the institute. The BOGs approved the action taken by the institute.

**[ACTION: FIA]**

ITEM NO. B.44.4.7

**TO APPROVE HOLDING OF LIEN BY DR. RAJESH MEHRA**

The lien of Dr Rajesh Mehra for a period of two years was approved by the BOGs. The same can be extended to Prof Maitreyee Dutta and Prof Lini Mathew who have been appointed as Professor in the institute subject to their request for the same.

**[ACTION: FIA]**

ITEM NO. B.44.4.8

**GRIEVANCE OF DR. JS SAINI FORMER PROFESSOR & HEAD  
EDIC DEPARTMENT FOR RELEASE OF RETIREMENT  
GRATUITY**

The BOGs approved the action taken by the institute and advised the institute to pursue the matter with the MHRD, GOI for getting the benefit of gratuity released to the persons under NPS.

**[ACTION: FIA]**

ITEM NO. B.44.4.9

**CONSTRUCTION WORK IN SECTOR 42 CAMPUS**

The BOGs approved the construction of 8 Nos. of Type-VI, 8 Nos. of Type-V and 8 Nos. of IV-A houses in Sector 42, Chandigarh and advised the institute to initiate action at the earliest.

**[ACTION: Estate Officer]**

**ITEM NO. B.44.4.10 SUBMISSION OF PROPOSAL TO UGC FOR DEEMED-TO-BE UNIVERSITY STATUS**

The esteemed members appreciated the action of MHRD, GOI permitting the institute to apply for the deemed-to-be university status. The action of the institute i.e. submission of proposal to UGC for getting the deemed-to-be university status under 'De-Novo Category' was approved by the BOGs and the institute was advised to submit the required fee to the UGC as per norms.

**[ACTION: FIA]**

**ANY OTHER ITEM(S)/TABLE AGENDA**


**ITEM NO. B.44.4.11 EXTENSION TO ACCOUNTANT AND ACCOUNTS OFFICER**

As the model code of conduct is in place due to General Elections 2019, the BOGs approved continuous of the services of Accountant and Accounts Officer beyond the age of 65 years as a special case. The institute was advised to fill up these posts at the earliest. The services of Accountant and Accounts Officer were extended till 31 March 2020 or till the new incumbents join the post whichever is earlier.

**[ACTION: FIA]**

The meeting ended with thanks to the Chair.

  
 (Dr SS PATTNAIK)  
 Member-Secretary

  
 (Dr KK TALWAR) 12/4/19  
 Chairman